Example Codicils

A Codicil can be used in the case where a Will already exists and an individual wishes to amend it. Having written the Codicil, it should be signed and dated in the presence of two witnesses, who should then sign and date it themselves in your presence.

Use of Codicils

Although a codicil is a relatively simple legal document, it does need to be tailored to suit your existing Will. Please note that simply making amendments to an existing Will could make the whole Will invalid.

It is recommended that the original copy of the Codicil is kept with, but not attached to, the original of your Will. A copy of your Will and any Codicils may also be given to your executor.

A number of example Codicils are attached as follows:

- Whole or Percentage of Residue
- Pecuniary Gift
- Specific Chattel
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In each of the Codicils there are a number of variations and a number of selections to be made, there are therefore a number of opportunities for testators (the person making/executing the codicil) to fall into error. It is advised that legal advice is sought to ensure that the Codicil is appropriately executed.

Whole or Percentage of Residue

This is the first/second* Codicil to my last Will dated __/__/_____of me

_____(name} of _____

_____(address}

1. **I REVOKE** in its entirety the whole of clause [?] of my said Will which deals with the residue of my estate and substitute therefore the following new paragraph:-

"**I GIVE** the [whole of the rest] [a fixed proportion (x%) of the rest] of my estate to The St James Jubilee Foundation (Guernsey Charity Registration CH392) (the "Foundation") care of the Chairman of the Trustees of The St James Jubilee Foundation, St James, College Street, St Peter Port, Guernsey GY1 2NZ for the general purposes of the Foundation and **I DECLARE** that the receipt of the Chairman of the Trustees or other duly authorised officer of the Foundation shall be an absolute discharge to my Executors and Trustees without enquiring as to the application of the gift herein made."

2. **IN** all other respects I confirm my said Will [and any previous codicils thereto].

Signed: _____Date: __/__/____

Signed in the presence of us, both present at the same time, who at his/her request, in his/her presence and in the presence of each other have hereunto subscribed our names as witnesses:

Witness 1

Name:
Address:
Occupation:
Date:
Signed:

Witness 2

Name:
Address:
Occupation:
Date:
Signed:

*delete or amend as appropriate

Pecuniary Gift (Index Linked)

"This is the first/second* Codicil to my last Will dated __/__/_____of me

_____(name} of _____

_____(address}

1. In addition to any legacies given by my said Will, I GIVE absolutely the sum of £x[amount in figures] ([amount in words]) to The St James Jubilee Foundation (Guernsey Charity Registration CH392) ("the Foundation") care of the Chairman of the Trustees of The St James Jubilee Foundation, St James, College Street, St Peter Port, Guernsey GY1 2NZ, for the general purposes of the Foundation and I direct that the receipt of the Chairman of the Trustee or other duly authorised officer of the Foundation shall be an absolute discharge to my Executors and Trustees without enquiring as to the application of the gift herein made.

2. The legacy referred to in clause 1 of this Codicil to my said Will shall be index-linked, so that the actual amount given shall be the figure which bears the same proportion to the sum stated as the index figure in the Index of Retail Prices (the "Index") for the quarter in which my death occurs bears to the index figure in the Index for the quarter in which this Codicil is executed.

3. In all other respects I confirm my said Will and any existing Codicils thereto.

Signed: _____Date: __/__/____

Signed in the presence of us, both present at the same time, who at his/her request, in his/her presence and in the presence of each other have hereunto subscribed our names as witnesses:

Witness 1

Name:
Address:
Occupation:
Date:
Signed:

Witness 2

Name:
Address:
Occupation:
Date:
Signed:

*delete or amend as appropriate

Specific Chattel

"This is the first/second* Codicil to my last Will dated __/__/_____of me

_____(name} of _____

_____(address}

1. In addition to any legacies given by my said Will, I GIVE absolutely my [give description of asset] to The St James Jubilee Foundation ("the Foundation") (Guernsey Charity Registration CH392) care of the Chairman of the Trustees of The St James Jubilee Foundation, St James, College Street, St Peter Port, Guernsey GY1 2NZ, and I direct that the receipt of the Chairman of the Trustee or other duly authorised officer of the Foundation shall be an absolute discharge to my Executors and Trustees without enquiring as to the application of the gift herein made.

2. In all other respects I confirm my said Will and any existing Codicils thereto.

Signed: _____Date: __/__/____

Signed in the presence of us, both present at the same time, who at his/her request, in his/her presence and in the presence of each other have hereunto subscribed our names as witnesses:

Witness 1

Name:
Address:
Occupation:
Date:
Signed:

Witness 2

Name:
Address:
Occupation:
Date:
Signed:

*delete or amend as appropriate