

ST JAMES RATE CARD 2023

Whittaker Hall

Capacity

Seated Theatre style: 500

Seated Cabaret style (round tables, 8 to a table): 152 with bar, 168 without bar

Standing: 360 (downstairs only)

Standard rate: £1200 per day* , incl. basic PA and lighting

Non-profit or charity rate: Shared outcome

Post event a 10% ticket commission is deducted from gross ticket sales. Then the first £750 of ticket sales is paid to St James, with the remaining revenue from ticket sales split 50/50 until St James share gets to £1200, the balance being due to the hirer. Any expenses relating to the event are then deducted from the amount due to the hirer and the balance paid out. If ticket sales do not reach £750 (plus any expenses), after the ticket commission has been deducted, the hirer will be given the choice of whether to cancel the event, or pay the difference and the event going ahead. Practise/set-up days are charged at £600, and if no tickets are sold, the normal day rate of £1200 is payable.

Dorey Room

Capacity

Seated Theatre style: 80

Seated Cabaret style (round tables): 50

Standing: 90

Full-Day rate: £250*

Café/ Upstairs

Capacity

Seated: 55

Standing: 70

Full-Day rate: £350*

* Day rate between the hours of 9am to 5pm, outside of those hours, a charge of £20/hr is made for each staff member required

Additional Items:

PRS: Charged at rate relevant to content of performance.

10% of gross ticket sale (This funds box office staff)

PA and Light assistance: £30 per hour

Steinway: £210, tuned (Hall only)

Upright piano: £120, tuned

Organ: £180 (Hall only)

Projector: £150

Mirror Ball: £120

Taffeta & Mirror Ball: £375

Bar in the Hall (private events & weddings) £150 plus staff cost

Confetti (cleaning charge): £80

Table clothes: £6 each

Tea, Coffee and biscuit selection £2.75 p/head