

Rates of Hire 2019



St. James

1818

THE WHITTAKER HALL – basic hire charge until 11pm*

With standard concert seating..... £595

Clear hall (no seats) or seating other than standard..... £815

Should the Hirer wish to hold two performances in a one day hire, an additional charge of £100 will be levied.

***(Additional charges will be made on Bank Holidays and all hires continuing after 11pm)**

ADDITIONAL CHARGES

Staging

With minimal staging.....**£85**

With half staging.....**£120**

With standard full staging.....**£165**

With stage infil.....**£55**

Reinforced staging.....**£55**

With additional / alternative staging.....**Price on request**

Blinds

Blinds are included for theatre and audio-visual events during the summer months

PRS (Performing Rights Society) charges will be deducted from your return. Charges are dictated by PRS and based on net Box Office sales. Charges are 4.8% on the classical tariff and 3.8% on the popular music tariff (Popular music includes jazz, folk and show music).

A charge of £120 will be made for excessive cleaning required and always after a catered event.

Rates of Hire continued.....

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INSTRUMENTS

Steinway inclusive of tuning (located on stage/side stage)	£195
Recital inclusive of tuning (located on stage/side stage)	£255
Upright inclusive of tuning	£110
Organ	
Recital	£210
Full concert accompaniment	£140
Other	£110

TICKETS

Ticket administration fee	£100
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TICKET COMMISSION

All tickets sold through the St James Box Office will incur a 10% commission. Please note if a box office facility is required, but no charge is made for tickets, there will be a fixed fee of **£275**. The charge of **£275** will apply for events where the Hirer is selling his own tickets.

CATERING COMMISSION

Full Dinner/Large Plate Buffet	15% of gross invoice (£4 per head max)
Finger Buffet	15% of gross invoice
Drinks receptions/Vin D'Honneurs	15% of gross invoice

A charge of up to **£250** will be levied to self-caterers dependent on facilities used.

Although the relevant Caterer will be charged directly by St James, informing the Caterer of these charges, and ultimate payment of them, remains the responsibility of the Hirer.

DOREY CENTRE

	Dorey Room	Founders Room	Walter Room	Suite
Half Day (morning or afternoon)	£165*	£155*	£80	£210
Day (morning & afternoon)	£215	£205	£105	£280
Evening	£205	£195	£105	£290
Full Day (morning, afternoon & evening)	£275	£265	£160	£385

**If a booking spans both sessions (eg lunchtime function) a small levy will be made*